

Request for Proposal (RFP)

Indoor Cricket Championship

Issued by: Cricket Board of Maldives

Date: 15 January 2025

1. Introduction

The Cricket Board of Maldives (CBM) **invites proposals from qualified organizations or individuals based in the Maldives** to organize and manage the Indoor Cricket Championship. This championship is a key event in CBM's calendar and is held under its "Cricket for all Programme", and aims to promote indoor cricket, promote cricket to the wider community, and create more cricket playing opportunities.

2. Scope of Work

The selected contractor will be responsible for:

2.1 Event Planning and Management:

- Develop a detailed project plan, including timelines, budgets, and logistics.
- Coordinate with CBM for approvals and inputs.

2.3 Team Registration and Coordination:

- Facilitate registration processes for teams.
- Provide support and guidance to participating teams.

2.4 Match Scheduling and Officiating:

- Develop match fixtures and schedules.
- Appoint and manage qualified match officials.

2.5 Marketing and Promotions:

- Design and execute marketing campaigns to promote the event.
- Engage media partners for coverage.

2.6 Sponsorship and Partnerships:

- Identify and secure sponsorship opportunities.

- Collaborate with sponsors and partners to enhance the championship's success.

2.7 Financial Payment for Hosting Rights:

- Propose a financial payment to CBM as part of hosting rights.

2.8 Post-Event Reporting:

- Submit a detailed report on the event's execution, including participation data, financials, and recommendations for future events.

3. Proposal Requirements

Proposals must include the following:

3.1 Organization Profile:

- Overview of the organization or individual.
- Relevant experience in organizing sports events, particularly cricket.

3.2 Technical Proposal:

- Detailed approach and methodology for executing the championship.
- Proposed timelines and milestones.

3.3 Financial Proposal:

- Itemized budget and cost breakdown.
- Funding requirements and potential revenue streams.

3.4 References:

- At least two references from previous clients or stakeholders.

3.5 Legal and Compliance Documents:

- Business/Club registration certificate if a company or club. If individuals national ID or passport copy.

4. Evaluation Criteria

Proposals will be evaluated based on the following:

- Technical Expertise (20%): Demonstrated experience and capability to deliver similar events.

- Project Plan (15%): Feasibility and comprehensiveness of the approach and timeline.
- Financial Proposal (45%): Proposed financial payment to CBM for hosting rights.
- Innovation (10%): Creativity in enhancing the event's appeal and impact.
- References and Past Performance (10%): Positive feedback from previous engagements.

5. Submission Details

- Submission Deadline: 31 January 2025
- Submission Method: Email to **info@maldivescricket.org** or deliver hard copies addressed to **Nashwa Ibrahim, to the CBM office**.
- **Inquiries**: For questions or clarifications email to info@maldivescricket.org or contact 3325503

6. Timeline

- RFP Issuance Date: 15 January 2025
- Deadline for Questions: 23 January 2025
- Proposal Submission Deadline: 31 January 2025
- Evaluation Period: 1-7 February 2025
- Announcement of Selected Contractor: 12 February 2025

7. Terms and Conditions

- CBM reserves the right to accept or reject any or all proposals without prior notice.
- All proposals become the property of CBM upon submission.
- The selected contractor must comply with CBM's policies and guidelines.